

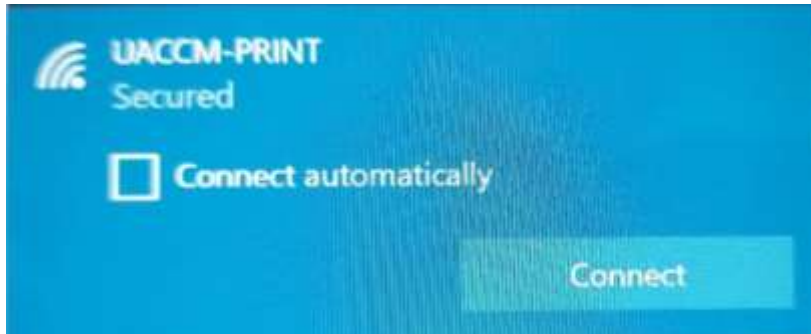
Print From a Windows Laptop or Tablet.docx

If you are on campus, you can print a document from a Windows laptop, notebook, or tablet following these steps:

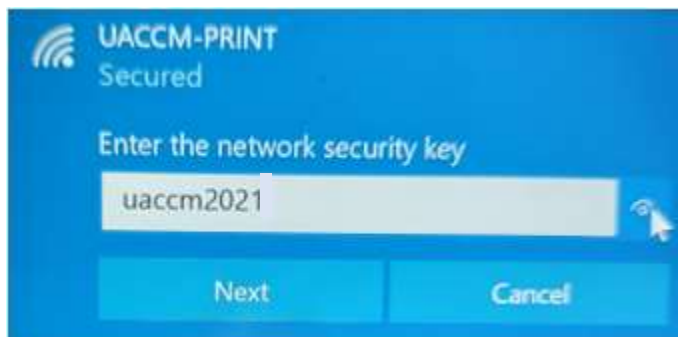
1. Click or tap the wi-fi icon to access the Internet settings



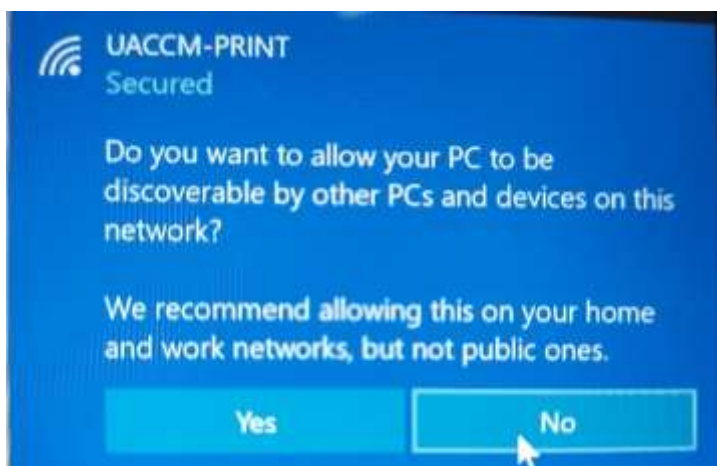
2. Select **UACCM-Print** as your network and click or tap **Connect**



3. Enter the network password **uaccm2021** and tap or click **Next**



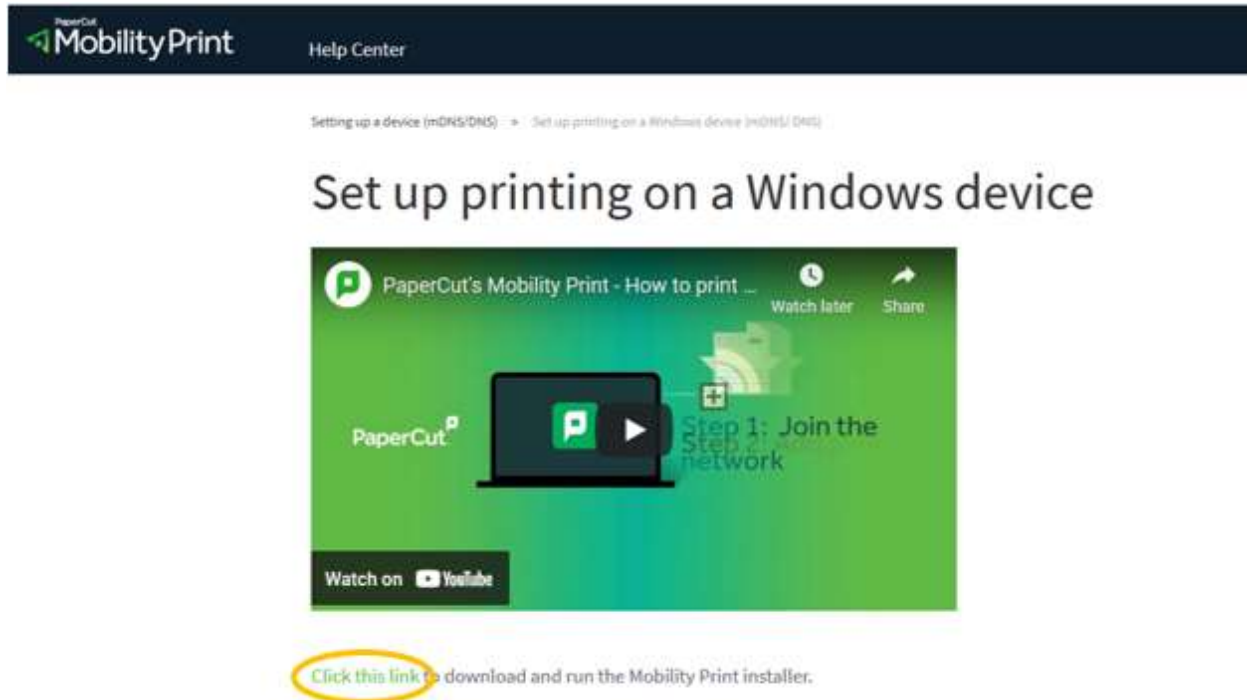
4. When the network asks [Do you want your PC to be discoverable by other PCs and devices on this network?](#) select **No**



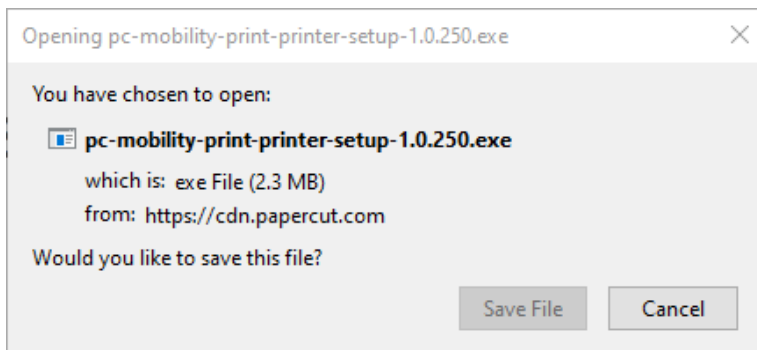
5. Open a Chrome or Firefox browser window

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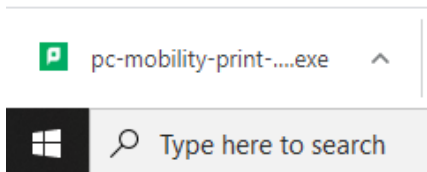
6. Navigate to PaperCut MobilityPrint help center at <http://prtsrv.uaccm.edu:9163/setup>
7. Once the page loads, click or tap on the link to download the MobilityPrint installer



8. Click **Save File**

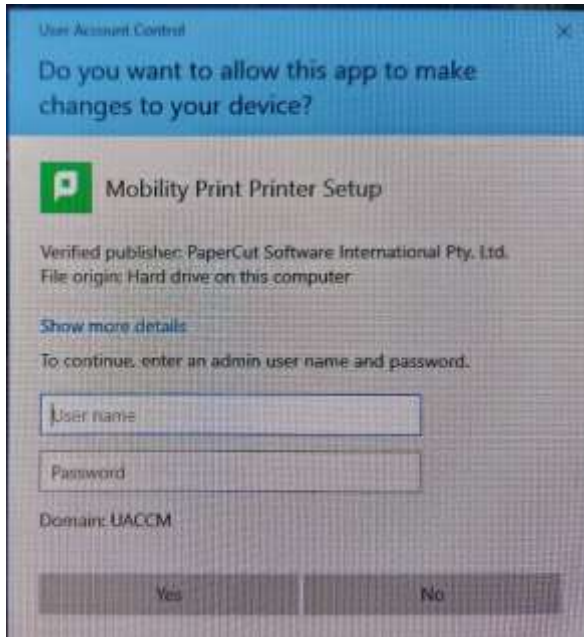


9. Look for the installer file on your desktop – it usually lands just above your search bar. Click the name of the file to open it

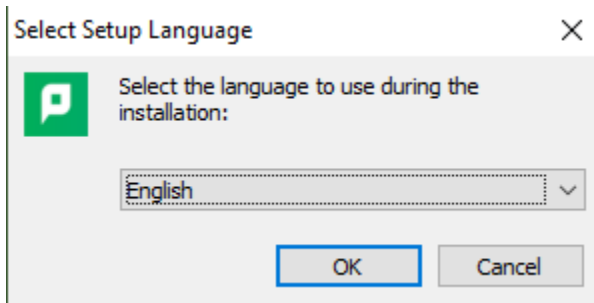


10. When prompted, answer **Yes** to “Do you want to allow this app to make changes to your device?”

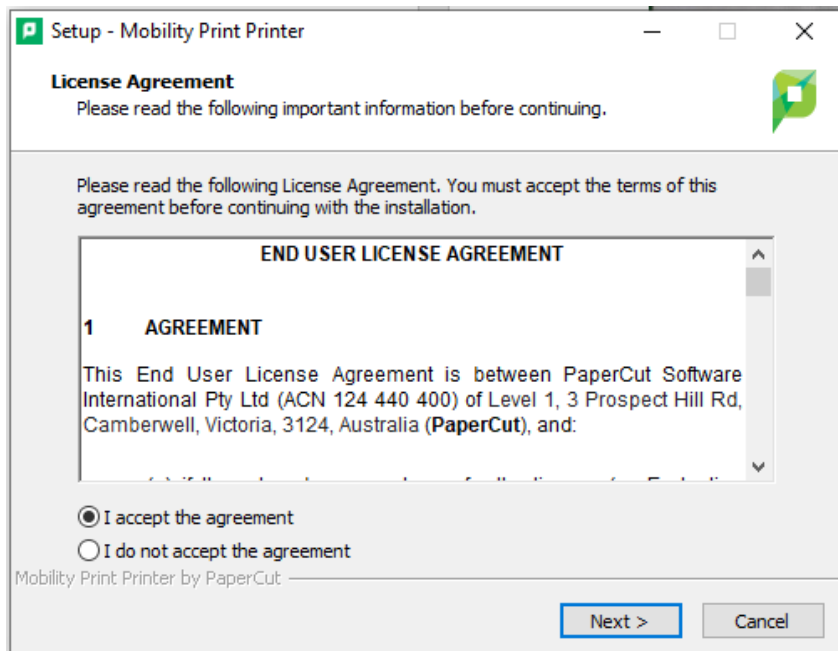
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11. Click **OK** to run the program in English

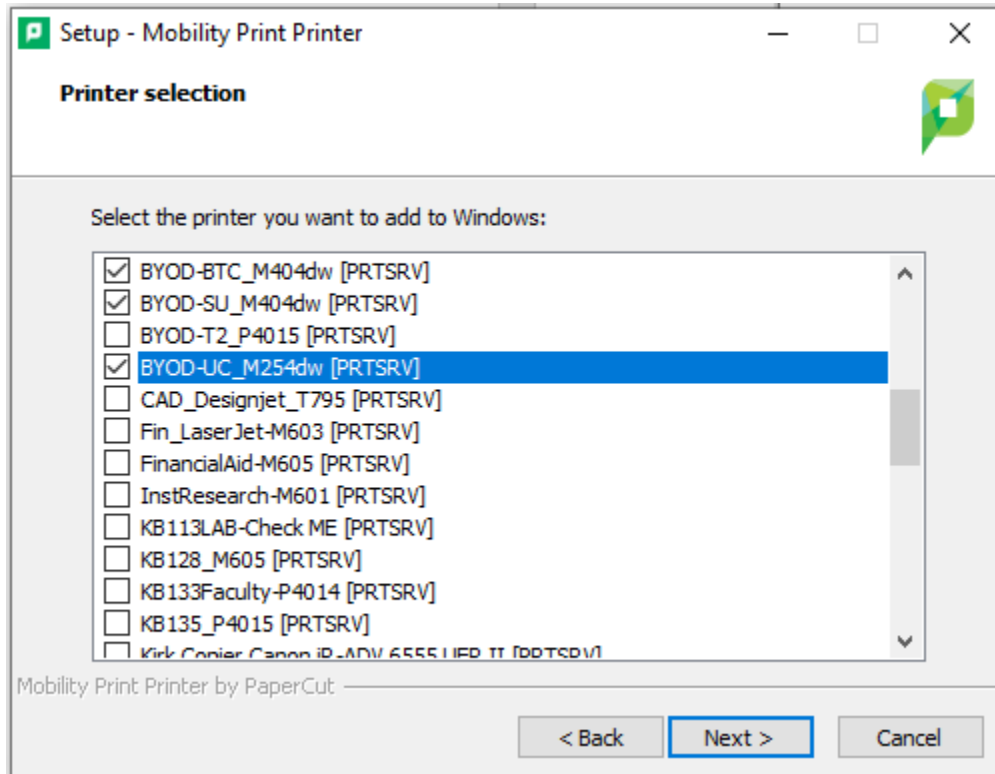


12. Accept the User Agreement and click **Next**

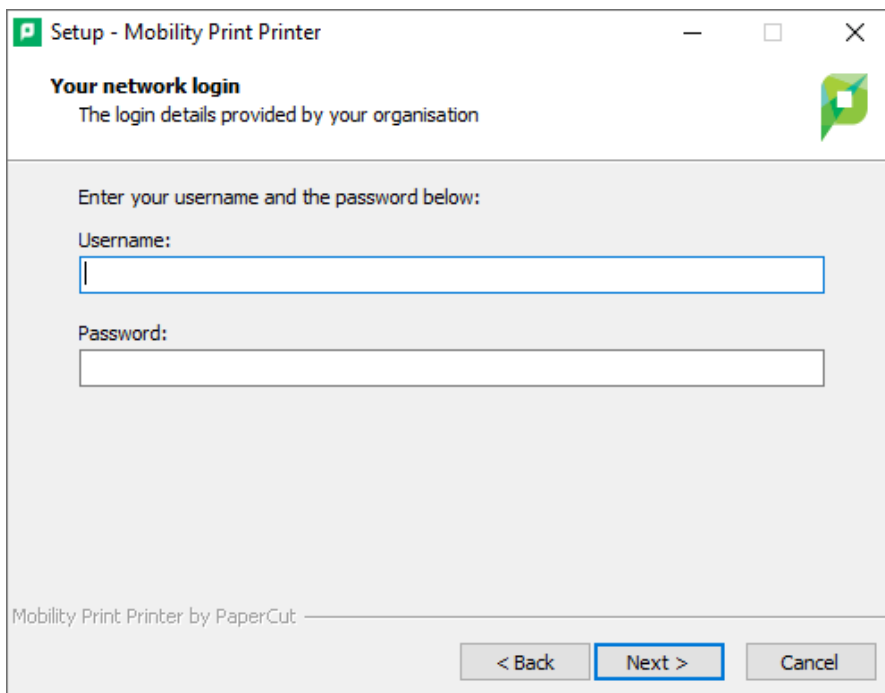


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13. Select the printers you want to be able to print wirelessly to, then click Next The preferred printers will appear labeled **BYOD** for Bring Your Own Device



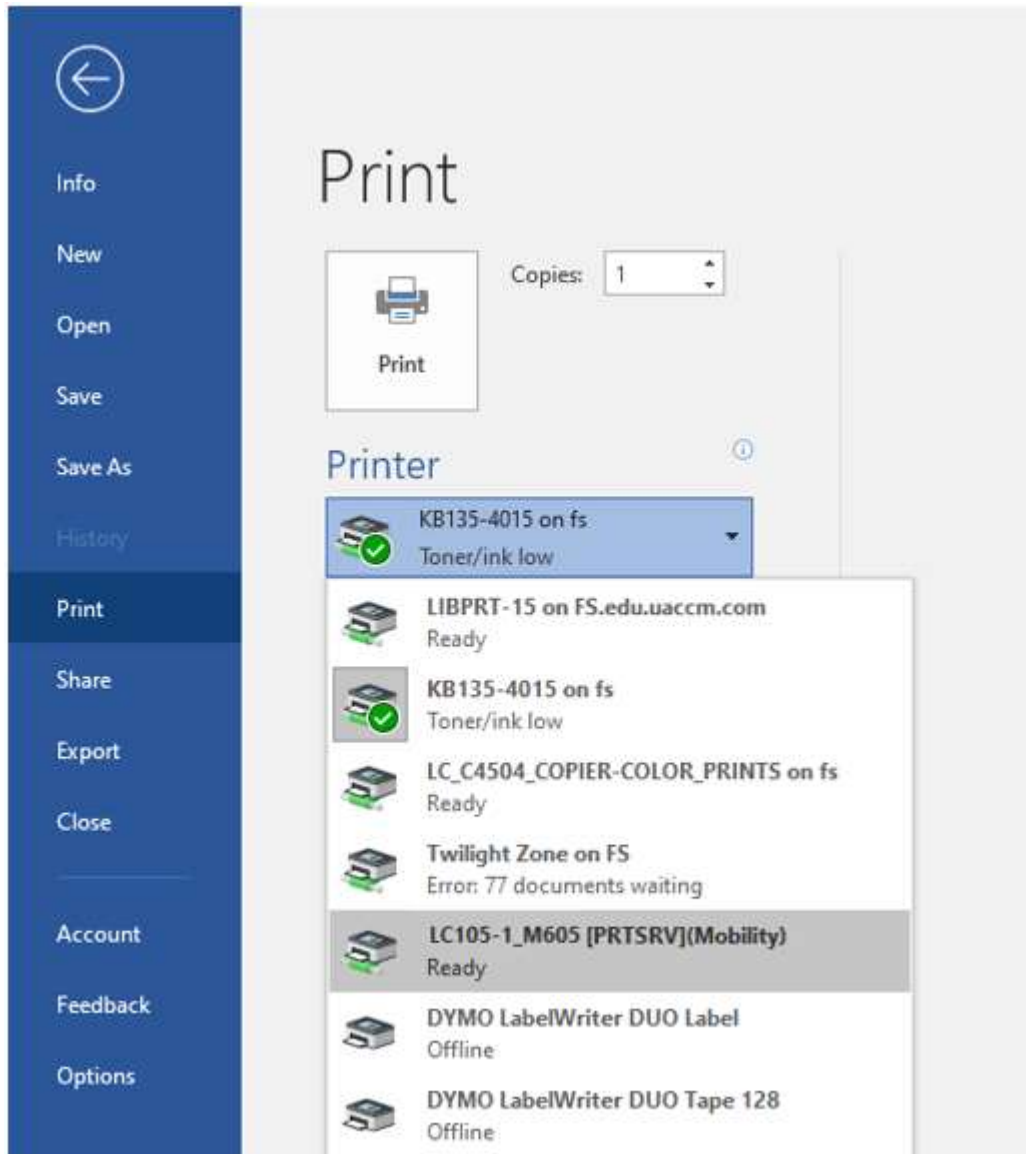
14. Enter your UACCM username and password – the same credentials you use for the Portal or to sign into a computer on campus



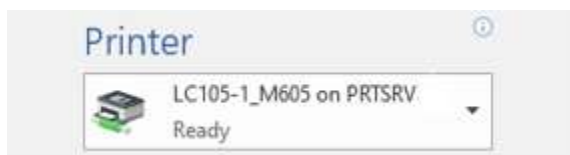
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Once you have installed one or more printers, you can print your document by following these steps:

1. Make sure your device is connected to UACCM-Print network
2. Press **Ctrl + P**, or click the **File** tab and select **Print**
3. Select your desired printer – the printers your device can print to will show up in the printer list with (Mobility) at the end of the printer name



4. Click the name of the printer so it appears in the top box



5. Click **Print**